

MINUTES OF THE MEETING OF DUTTON PARISH COUNCIL
Held at Dutton Hall on Wednesday 15th May 2024

Present: Councillors E Parker, J Hargreaves, A H Penny, A. Dugdale, P McGovern & T Myers

2405.1. Election of Chairman and Vice - Chairman

The clerk started the meeting and asked for nominations:

Chairman Elizabeth Parker nominated A Dugdale. Seconded P McGovern

Vice-Chairman. J Hargreaves nominated A H Penny Seconded E Parker

Cllr E Parker then took the chair

2405.2. Apologies for Absence from Mrs J Myers.

2405.3. The minutes of the Council meeting held on 3rd April 2024. Were confirmed by the meeting and signed by the Chairman

2405.4. To consider Matters Arising from Minutes

2404.3.b New Notice Board. Plans and other information provided by eco-providers who have offered to supply a new notice board for the Parish Council have been sent to LCC

2405.5. Planning Applications

No New applications

2405.6. Finance :

1.Accounts for year end 31st March 2024

- a) **Certificate of Exemption** was completed and signed
 - b) **Annual internal Audit Report** completed by Judith Turner was received by the Council
 - c) **Section 1 of Annual return – Annual Governance statement** was completed and signed
 - d) **Section 2 of Annual return – Annual Accounting statement 2023/24.** The Accounts for the year were presented to the Council, approved and signed.
- 2. LALC invoice for annual subscription. £47.79.** A cheque was issued
- 3. Invoice for Spraying knotweed. Alexander Silverwood. £579.** A cheque was issued
- 4. Set up internet banking** It was agreed that the clerk would set up internet banking which would require all signatories to approve and sign.

2405.7 Reports from outside Committees

- a) **Parish Council Liaison.** Cllr Hargreaves reported that funds are still available for electric vehicle charging points, the council could not think of anywhere in Dutton where might be required/suitable. To celebrate 50years of Ribble Valley Borough a Redwood planting scheme has been initiated. As these are large trees the Parish Council did not feel there was anywhere suitable. Decision on Ribblesdale Pool not yet been finalised.
- b) **Knowle Green Village Hall.** Cllr Parker reported that the solar panels have reduced the electric bill. Film Night on 3rd Friday of month is attracting new members there is also a pizza van on the car park on those evenings. Grants have been obtained for refurbishing the toilets.
Election of representatives for 2024/2025. Parish Council Liaison Cllr Hargreaves
Knowle Green Village Hall. Cllr Parker not always available, so agreed a Councillor would endeavour to attend to represent Dutton but might not always be the same Cllr.

2405.8. Correspondence

- a) **LALC zoom training** - forwarded by email
- b) **Netwise - gov.uk domain**. Government want as many Councils as poss to adopt that and to facilitate using it for email. £100 grant obtained - clerk to establish likely cost and investigate moving to gov.uk

2405.9. Other matters brought to the Council Meeting

No other matters were brought to the meeting.

2405.10. Date of next meeting was arranged for **Wednesday 26th June 2024 at Dutton Hall, at 7.00pm.**